Absence Note

Please complete and return to the class teacher following a student absence from school.

Date: ____________________

My child ____________________ of class _______ was absent from school on the following date/s: ______________.

He/she was absent from school due to:
_____________________________________________________
_____________________________________________________

Please make the necessary notations in the attendance register.

______________________________  _______________________
Parent / Carer Name  Signature

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Absence Note

Please complete and return to the class teacher following a student absence from school.

Date: ____________________

My child ____________________ of class _______ was absent from school on the following date/s: ______________.

He/she was absent from school due to:
_____________________________________________________
_____________________________________________________

Please make the necessary notations in the attendance register.

______________________________  _______________________
Parent / Carer Name  Signature