Cobbitty Public School P & C Meeting
Wednesday 17th June, 2015

Date: 17th June, 2015

Meeting opened: 6:30pm

Minutes taken by: Bernadette Reynolds

Attendees: Dawn Dallas (DD), Christine Haddon (CH), Bernadette Reynolds (BR), Patsy Rae (PR), Mia Davidson (MD), Janet Kaye (JK), Kelly Costlow (KC), Kathy Sarkis (KS), Samantha Said (SS), Amy Rogers (AR), Danielle Bray (DB)

Apologies: Dani Green (DG), Yvette Milroy (YMi), Yvette Mundell (YMu), Lomae Parrish (LP), Michael Guyer (MG), Bec Touzel (BT)

Minutes

DD noted that in the Principal’s Report she responded to the question from MG regarding Mr McLaren’s position, that all temporary positions would ‘hopefully’ continue for the rest of the year.

JK moved that the minutes from the general meeting held on 20th May 2015 with the above amendment be accepted. CH seconded. Motion carried.

Business arising from previous meeting

- Aerating and topsoiling school grounds: no new information
- Insurance money held in school safe: BR advised that P&C Federation offered cash insurance for individual events; P&C has been offered old safe; AR suggested that it be placed in the storeroom in the canteen; All agreed
- Water Tank Issue: DD advised that the repairs will be undertaken in the holidays
- Secret Garden Festival: AR advised that it would be both Saturday and Sunday morning; suggested forming a sub-committee of 4 or 5 people to coordinate; other option to consider is running a General Store
- Trivia Night: Saturday 15 August 2015; flyer has been sent home and water delivery has been donated as a prize
- Harmony Day/Father’s Day: Harmony Day was held in March; Father’s Day will be combined with a Book Parade and Book Fair in September

Correspondence

- P&C Magazine
- Fundraising Pamphlets

Treasurer’s Report

Refer to attached Treasurer’s reports:
  - Treasurer’s Report as at 31st May 2015
  - P & C Income & Expenditure Report as at 31st May 2015

JK noted that the Canteen is going well and that there are funds remaining in the grant. JK moved submission of the Treasurer’s Reports. KS seconded. Reports accepted.
Canteen Committee report

PR advised that the Canteen has been fairly busy with the cooler weather setting in. Lunch orders have been around the 50 on a Tuesday and getting close to 80 on a Thursday.

PR advised that things have been a little difficult with supplier of heatproof bags – not being able to get smaller size in stock, resulting in a depletion of the Canteen’s stock of larger bags. These will need to be reordered at a cost of $152.24 (GST incl).

PR advised that the roster for next term is very blank; a message will be sent out to regular volunteers tomorrow.

PR noted that Moove milk is 4c dearer than Nippys milk.


Fundraising Committee report

No new information.

Hot Food Stall Committee report

No report.

Gala Day Committee report

AR advised that BT couldn’t do Gala Day; AR, Kelly Moreau and Fiona Secheny coordinated canteen. AR advised approx. $2,000 banked and help on the day was fantastic – huge thankyou to helpers.

AR suggested that perhaps need to break this role down and give smaller roles to volunteers so it is not so overwhelming. Next term there is only the Athletics Carnival.

AR moved the submission of the Gala Day Committee Report. PR seconded. Report accepted.

Clothing Pool report

JK advised on behalf of DG, that approx. $250 banked; leftovers from Uniform Shop are available.

JK moved the submission of the Clothing Pool report. PR seconded. Report accepted.

Principal’s report

See attached report.

DD moved submission of Principal’s report. PR seconded. Report accepted.

Items listed for discussion

• 2014 Financial Audit: hold for next meeting
• Kiss & Drop Zone: discussed that Elaine concerned with children’s safety as parents are parking in the ‘No Stopping’ zone and blocking line of sight to traffic; DD to contact Michelle Kramer from Council to discuss.
• Tow Truck in Turning Circle: Truck has moved on.

**General Business**

• School Policy for Out of Area when siblings already at school: DD advised that there is a no siblings right policy; CPS has an enrolment ceiling of 229 children which is currently exceeded; each enrolment to be considered on a case by case basis.
• Parent Volunteers: AR suggested a letter to all new families from P&C Committee; also greater involvement at Orientation; suggested P&C information be added to newsletter; PR suggested own newsletter after each meeting; DD advised that some schools do an alternating newsletter – school and P&C.
• BR moved a motion that the money leftover from the garden grant to be used to connect the guttering to the rainwater tank. CH seconded. All agreed.
• Fundraising aim: DD advised that they have created a wish list which includes home readers (approx. $1,000), library upgrade, new bell (approx. $10,000 – Trivia Night), electronic sign at front of school, iPad equipment (headphones and microphones etc), seating and games for COLA, sensory garden equipment, new furniture for K-2 classrooms.
• Garden Club: AR advised that last Friday, 8 volunteers helped in the gardens, advertising was by word of mouth; AR has walked around the school with DD and is developing a plan

Meeting Closed: 7.50pm

Next Meeting: 19 August 2015